



## ANNOUNCEMENT OF VACANCY SUPERINTENDENT/7-12 PRINCIPAL

Potter-Dix Public Schools

303 Walnut Street

Potter, NE 69156

Website: <https://www.pdcoyotes.org>



County-District Code: 82-0001-000	Certified Staff	Enrollment
PK-6	12 FTE	74
7-12	11.5 FTE	71
<b>TOTAL PreK-12</b>	<b>23.5 FTE</b>	<b>145</b>

General Fund Budget (24-25)	Assessed Valuation	General Fund Levy	Other Levies
\$5,893,500	\$404,255,690	\$.777585	\$.016241 Building Fund

### DISTRICT PROFILE

STRENGTHS	KEY ISSUES
Community promotes, expects high levels of achievement	Maintaining enrollment stability
Tradition of outstanding extracurricular activities	Achieving excellent assessment results
Strong community support of the school system	Encouraging post-secondary education and careers
Active and engaged student body	Attracting and retaining high quality faculty and staff

### BOARD OF EDUCATION

Joe Nicklas-President

Quintin Willis-Vice President

Colt Alexander-Member

Royce McConnell-Treasurer

Linda Shoemaker-Secretary

Trustin Vrtatko-Member

### Timeline

Application Deadline: September 30, 2025

Finalists Selected: October 13, 2025

Contract Begins: July 1, 2026

Interview Date: October 30, 2025

Anticipated Hire Date: October 30, 2025

**APPLICATION PROCEDURE:** Go to [www.nrcsa.net](http://www.nrcsa.net) and download all application materials for this position. All materials (other than the authorizations page) are to be submitted electronically to NRCSA.

### APPLICATION GUIDELINES

- **Submit letter of application and resume**
- **Complete NRCSA application form**
- **Submit a transcript of all graduate studies that makes you eligible for this position**
- **Submit current Nebraska Certificate with endorsement for Superintendent or evidence of eligibility**
- **Submit three letters of recommendation**

#### NRCSA SUPERINTENDENT SEARCH SERVICE

Jack Moles, Executive Director

440 South 13<sup>th</sup> St., Suite B

Lincoln, NE 68508

[superintendentsearch@nrcsa.net](mailto:superintendentsearch@nrcsa.net)

#### CONSULTANT

Eugene (Mo) Hanks

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#### CONSULTANT

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Applicants are asked to not make direct contact with the Board of Education members. Once an application has been received, NRCSA and its consultants reserve the right to contact anyone concerning the applicant's prior job performance, including current employers. Interviews will be conducted pursuant to the Nebraska Open Meetings Law.

**STATEMENT OF NON-DISCRIMINATION** Applicants for admission and employment, students and employees of the District are hereby notified that this institution does not discriminate on the basis of race color, creed, religion, national origin, sex, age or handicap in admission or access to or treatment of employment in its programs and activities.